

Rent Guarantee Enquiry Form

TENANT DETAILS (The organisation asked to provide a bond)

Company name: _____

Contact person: _____

Position: _____

Trading address: _____

Registered Address (if different): _____

Partnership / Registered Company / Sole Trader: _____

Registration Number: _____

Telephone No.: _____

Fax No.: _____

Email: _____

LANDLORD (Acceptor, the organisation that has asked the tenant provide a bond)

Company name: _____

Address of property to be rented: _____

Rent per annum: _____

Length of let: _____

Bond/Guarantee value: _____

Let start date: _____

Bond/Guarantee start date: _____

Let finish date: _____

Bond/Guarantee release date: _____

Please attach:

- Lease Agreement
- Latest audited Accounts
- Recent management Accounts
- Aged debtors list
- Where accounts are unavailable please provide forecasts & statement of personal net worth